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Photograph or Menu Documentation Sheet

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Record the description and what supports each detail. This example is hypothetical. Leave the date or creator open when the evidence is missing.

Worked example

Format and descriptive title	One-page printed menu bearing the name of the restaurant.
Place, date and basis for attribution	The place is printed on the page. The date is handwritten on the back and its source is unknown.
Holder and creator	Family-held copy. Designer or photographer unknown.
Permission and publication terms	Identify who granted permission and the required credit before publishing.
Description and limits	The menu shows dish names and prices. It cannot establish preparation methods or origins on its own.

Fields on the printable worksheet

Format and descriptive title	
Place, date and basis for attribution	
Holder and creator	
Permission and publication terms	
Description and limits	

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